

## Agenda

### Diamond User Committee

**In Meeting Room G59, Diamond House, Diamond Light Source Ltd,  
 Harwell Science & Innovation Campus, Didcot, Oxfordshire OX11 0DE**

<b>Tuesday 18<sup>th</sup> September 2012</b>			
	<b>Topic</b>	<b>Presenter</b>	<b>Start</b>
1	Welcome & Introductions	Bill Clegg 10	09:00
2	Minutes and Actions	Bill Clegg 10	09:10
3	Health & Safety	Bill Clegg 5	09:20
4	ESUO Report	Bill Clegg 5	09:25
5	User Reps Report	(TBC) 20	09:30
6	Machine update	Richard Walker 10+5	09:50
7	Physical Sciences Beamlines Update	Trevor Rayment 15+10	10:05
8	Life Sciences Beamlines Update	Dave Stuart 15+10	10:30
9	Breakout session with village coordinators	PBS Offices 30	10:55
	Tea/coffee available		
10	Feedback session with village coordinators	Bill Clegg 30	11:25
11	User Office Update	Sue Judge 10+10	11:55
12	New User Administration Project	Sue Judge 15+10	12:15
Lunch			
13	User Meeting 2012 review and planning for 2013	Isabelle Boscaro-Clarke / Sarah Boundy	13:30
14	AOB		14:00
	Close of meeting		14:10
15+10 indicates: 15 minutes for Presentation and 10 minutes for discussion / Q&A			