Protocol for Users on Site

1. Please ensure you submit your session information in UAS and also ensure all your team read the *COVID-19 User Protocols* and undertake the [COVID-19 training](). They should be advised to submit these 2 weeks in advance and if this is not possible an absolute minimum of 1 week before your visit otherwise STFC may block access to site.
2. At any one time a maximum of 2 users are permitted at the beamlines. Shift working will be considered, with a total of 4 users per visit working in teams of 2 people. The first time a user comes to Diamond you will be given a welcome pack containing some face masks, sanitisation gel and written guidance, and be given instruction on use of the Wello station temperature measuring system.
3. Social distancing and complying with the COVID-19 working protocols significantly increase the length of time required to perform tasks. The productivity of a day now will not be the same as pre-pandemic. Please take this into account when planning your experiments.
4. If you experience [symptoms]() whilst you are working at Diamond, leave site immediately and contact your Local Contact and team leader once in a safe place.
5. Lab access, especially to Chemistry labs, needs careful coordination between Lab Technicians and PBSs. The space is now at a premium due to social distancing rules and Lab Inductions also take longer.
6. Complicated, ambitious experimental equipment setups are not encouraged until we are confident that normal post-pandemic operation is possible.
7. An instrument can only be operated by users at weekends or overnight when approved and when it is safe to do so. If these conditions cannot be met it is unavoidable that an experiment may remain inactive.
8. Please be aware that support for users will be limited by staff availability and this can change at short notice e.g. the need to self-isolate or for childcare reasons.
9. Beamline staff will not take responsibility for setting up or operating sample environments owned by users.
10. Where staff are making a substantial contribution to running user experiments, they are only expected to work day-time hours (between 7am and 7pm) and not at weekends.