

# Using UAS

*User Administration System*

Marco Mazzorana

# User: Registering a UAS Account & Federal ID

Register for a UAS account

Every User of Diamond will require a UAS account and a Federal ID.

Register in UAS at

<https://uas.diamond.ac.uk/uas/#register>

The UAS account needs to be registered before the Federal ID can be requested from the User Office:

[useroffice@diamond.ac.uk](mailto:useroffice@diamond.ac.uk)

If you need any help using the system, please contact Diamond User Office at [useroffice@diamond.ac.uk](mailto:useroffice@diamond.ac.uk) or phone on +44 (0) 1235 77 8571

### Registration for Diamond Light Source

In order to complete registration, please fill in all fields marked \* within all areas, then hit the Register button.

Please note, you are required to confirm your details on an annual basis to comply with the GDPR policy at Diamond. Be sure to check all sections of the form. Unless otherwise stated, the information below will be treated as confidential and available to a limited number of Diamond staff.

- Shared Details
- Contact Details
- Identification Details
- Reporting Details
- Visit Details

Throughout UAS, wherever you are visible, your name and organisation will be displayed.

Title*	Given Name*	Preferred Given Name
<input type="text"/>	<input type="text"/>	<input type="text" value="/None"/>
Family Name*	<input type="text"/>	
Organisation*	Department	Group
<input type="text" value="Select Organisation"/>	<input type="text" value="Select Department"/> <input type="button" value="Clear Department"/>	<input type="text" value="Select Group"/> <input type="button" value="Clear Group"/>
Organisation Status*	<input type="text" value="Please select"/>	

# User: Registering a UAS Account

Register for a UAS account

<https://uas.diamond.ac.uk/uas/#register>

## Contact Details

- When providing a Telephone Number make sure the country code (+1) is included

## Reporting Details

- As proposals will be generated from the review done by the APS team, please select – booked session or remote access for reason of access

Contact for UAS registration issues  
[useroffice@diamond.ac.uk](mailto:useroffice@diamond.ac.uk)

Registration for Diamond Light Source

In order to complete registration, please fill in all fields marked \* within all areas, then hit the Register button.

Please note, you are required to confirm your details on an annual basis to comply with the GDPR policy at Diamond. Be sure to check all sections of the form. Unless otherwise stated, the information below will be treated as confidential and available to a limited number of Diamond staff.

- Shared Details
- Contact Details
- Identification Details
- Reporting Details
- Visit Details

Will be visible to Diamond staff in order to contact you for Diamond-related matters.

Email Address\*  Contact Telephone\*  Alternate Telephone

Use organisation address for written correspondence as below  
If you would like us to use an alternative address for you, please untick this box and enter it below.

None

What is the reason for registration?\*

Please select

- Please select
- research proposal submission
- data/remote access, workshop, training, review panel duties
- booked instrument/laboratory session
- other

# User: Registering a UAS Account & Federal ID

## Request a Federal ID

### Without a Specific Visit

- Ensure User has registered in UAS
- Email User Office: [useroffice@diamond.ac.uk](mailto:useroffice@diamond.ac.uk) (cc [mx-usersupport@diamond.ac.uk](mailto:mx-usersupport@diamond.ac.uk) )
  - Indicate the need of a Federal ID for the user to be able to access other systems such as ISPyB for shipping
- User office will email the user to accept the terms and conditions for a Federal ID
  - A Federal ID is then enabled and a password is sent

### With a Specific Visit

- Ensure User has registered in UAS
- Add user to the session
- User office will email the user to accept the terms and conditions for a Federal ID
  - A Federal ID is then enabled and a password is sent

# Proposal: Declare Samples

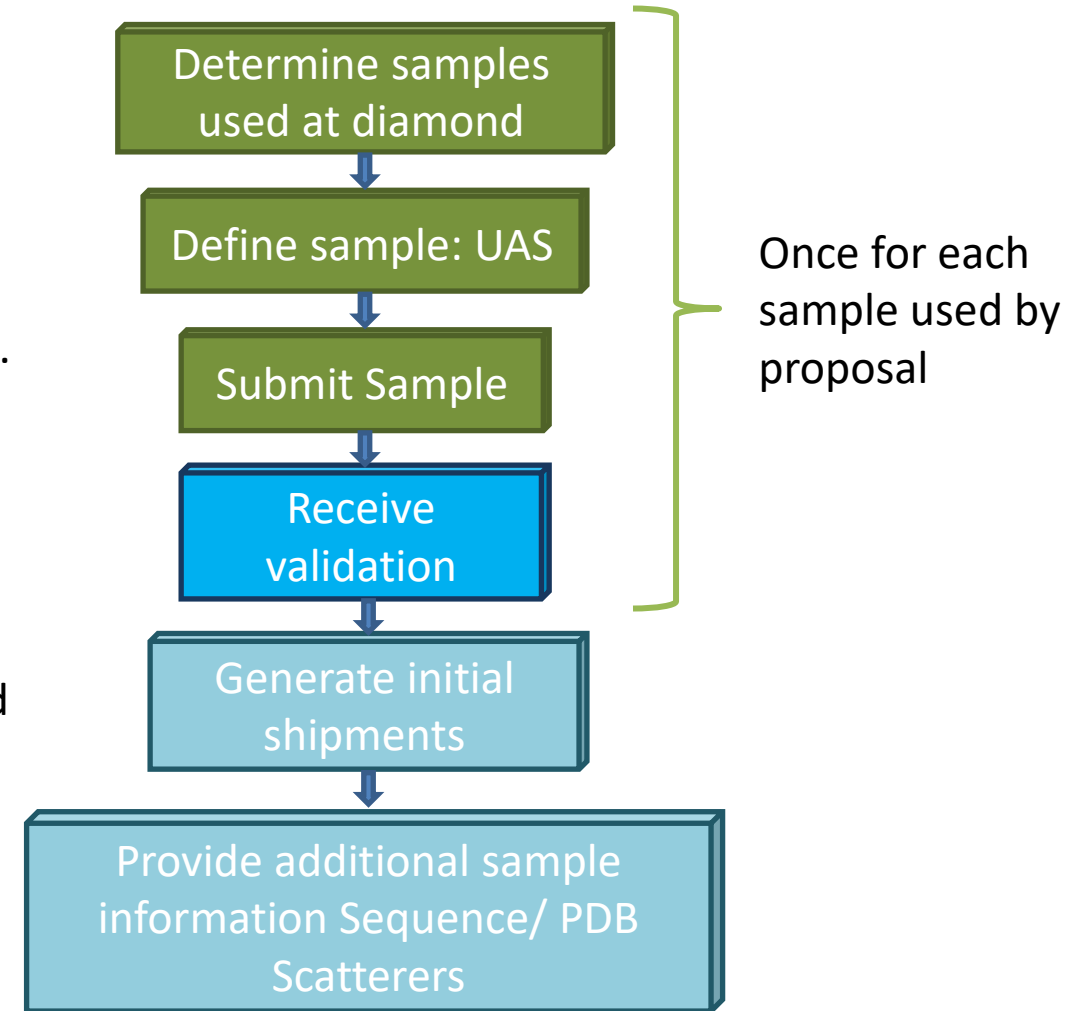
Principal Investigator

Alternate Contact

Co Investigator  
*Edit Only*

ERA Editor

- Samples defined in UAS are the proteins or DNA that are/ will be crystallised.
- Each sample definition can represent many different single crystals, protein solutions or crystal trays which will be processed.
- Samples should be submitted as soon as you know which proteins/ DNA you are working on
- Samples must be submitted in UAS before shipment
  - This must be > 2 weeks before any scheduled visit
- Samples progress from draft to submitted, and are then Validated by Diamond Health and safety
  - Can be used in all visits of the proposal
- Samples once validated can be seen in ISPyB



<https://www.diamond.ac.uk/Instruments/Mx/Common/Common-Manual/Preparing-for-Beamtime/Adding-Samples--UAS.html>

# UAS: Submit Samples

Define sample: UAS

Sign into [UAS](#), and navigate to the proposal

The screenshot shows the top navigation bar of the UAS website. The 'PROPOSALS' menu item is highlighted with a red box. Below the navigation bar, there are several sections: 'Useful Links' with links to 'Update Registration Details', 'Online User Claims', 'Publications Database', and 'Safety Video and Test'; a 'Diamond Safety Test' box with text about safety test expiration; and 'Contact Details' for the user office, EHC, safety team, and biological hazards.

Select the relevant proposal

The screenshot shows the 'PROPOSALS' page on the UAS website. A table of proposals is displayed, with the first row highlighted by a red box. The table has columns for Reference, Proposal PDF, Title, Requested Instrument(s), Awarded Instrument(s), Status, Final Report, Principal Investigator, Role, Access Route, and Outstanding Action(s). The first row contains the reference 'MX26592', a 'Current Proposal PDF' link, the title 'Diamond MX BAG training Feb 2020', and a status of 'Open'.

Reference	Proposal PDF	Title	Requested Instrument(s)	Awarded Instrument(s)	Status	Final Report	Principal Investigator	Role	Access Route	Outstanding Action(s)
MX26592	<a href="#">Current Proposal PDF</a>	Diamond MX BAG training Feb 2020		VMXi, VMXm, I03, I04, I04-1, I23, I24	Open		Dr Elliot Nelson, Diamond Light Source	Principal Investigator	Events	<a href="#">Copy</a> <a href="#">Resubmit/Continue</a>

<https://www.diamond.ac.uk/Instruments/Mx/Common/Common-Manual/Preparing-for-Beamtime/Adding-Samples--UAS.html>

# Proposal: Submit Samples

Define sample: UAS

Select the samples tab

Samples to be used on the instrument and in preparation for the instrument

Create New Sample Copy Samples from a previous Proposal

Sample	State		
Test:Trypsin	Draft	Copy Sample	Delete Sample
Test:Myoglobin	Submitted	Copy Sample	Delete Sample
RafE	Validated	Copy Sample	Delete Sample
Test: Ferritin	Validated	Copy Sample	Delete Sample
Test: Glucose Isomerase2	Validated	Copy Sample	Delete Sample
Test: Insulin	Validated	Copy Sample	Delete Sample
Test: Lysozyme	Validated	Copy Sample	Delete Sample
Test: Proteinase K	Validated	Copy Sample	Delete Sample
Test: Thaumatin	Validated	Copy Sample	Delete Sample
Test: Thermolysin	Validated	Copy Sample	Delete Sample

<https://www.diamond.ac.uk/Instruments/Mx/Common/Common-Manual/Preparing-for-Beamtime/Adding-Samples--UAS.html>

# Prosal: Submit Samples

Define sample: UAS

To create a new sample:

The screenshot displays the Prosal web interface. On the left is a sidebar with a list of navigation items: Science Overview, Investigators, Instruments, Sessions, Funding, ERA, Samples (highlighted), Equipment, Experimental Methods, ERA Summary, Experiment Report, Awards Overview, and Date Preferences. The main content area is titled 'Samples to be used on the instrument and in preparation for the instrument'. It features two buttons: 'Create New Sample' (highlighted with a red box) and 'Copy Samples from a previous Proposal'. Below these buttons is a table with columns for 'Sample' and 'State'. At the top right and bottom right of the main content area are three buttons: 'Cancel Changes', 'Save Changes', and 'Authorise & Submit Proposal ERA'.

<https://www.diamond.ac.uk/Instruments/Mx/Common/Common-Manual/Preparing-for-Beamtime/Adding-Samples--UAS.html>



# Proposal: Submit Samples

Create new sample brings up a sample window

- The sample Material field should contain a sufficient summary description of the protein/ sample
- The acronym should be a unique name that will later identify the protein in ISPyB

Biological materials (Proteins/DNA) should specify:

- Function of sample
- Immediate source organism
- Sample type
- Sample holder
- Details on any Human Cells within the sample
- Details on any genetically modified organism in the sample
- Is the sample in schedule 5: Anti-terrorism, Crime and Security Act 2001 (ATCSA) Schedule 5 details pathogens and toxins governed by ATCSA.

The screenshot shows a web form for submitting a sample. The title is 'UNDEFINED SAMPLE'. The 'Sample Material or Protein\*' field contains 'Myoglobin'. The 'Acronym\*' field contains 'Test Myoglobin'. Below this is a 'SAMPLE HAZARDS' section with radio buttons for 'BIOLOGICAL MATERIAL' (selected), 'CHEMICAL/SUBSTANCE/MATERIAL', 'RADIOLOGICAL MATERIAL', and 'NON-HAZARDOUS MATERIAL'. The 'BIOLOGICAL MATERIAL' section includes: 'Brief Function of Sample\*' (Oxygen transport), 'Immediate Source Organism\*' (Caballus callabus), 'Sample Type\*' (single crystal), 'Sample Holder, Container or Substrate\*' (frozen loop), and 'Is Agent on Schedule 5?' (No). There are also fields for 'Genetically Modified' and 'Human Cells', both set to 'None'. A green 'G' icon is visible in the bottom right of the form area.

Note only Green rated samples permitted under this agreement

<https://www.diamond.ac.uk/Instruments/Mx/Common/Common-Manual/Preparing-for-Beamtime/Adding-Samples--UAS.html>

# Proposal: Submit Samples

Define sample: UAS

## Draft and Validated Samples

- ✓ Science Overview
- ✓ Investigators
- ✓ Instruments
- ✓ Sessions
- ✓ Funding
- ✓ ERA
- ✓ Samples**
- ✓ Equipment
- ✓ Experimental Methods
- ✓ ERA Summary
- ✓ Experiment Report
- ✓ Awards Overview
- ✓ Date Preferences

Samples to be used on the instrument and in preparation for the instrument

Create New Sample Copy Samples from a previous Proposal

Sample	State		
Test:Trypsin	Draft	Copy Sample	Delete Sample
Test:Myoglobin	Submitted	Copy Sample	Delete Sample
RafE	Validated	Copy Sample	Delete Sample
Test: Ferritin	Validated	Copy Sample	Delete Sample
Test: Glucose Isomerase2	Validated	Copy Sample	Delete Sample
Test: Insulin	Validated	Copy Sample	Delete Sample
Test: Lysozyme	Validated	Copy Sample	Delete Sample
Test: Proteinase K	Validated	Copy Sample	Delete Sample
Test: Thaumatin	Validated	Copy Sample	Delete Sample
Test: Thermolysin	Validated	Copy Sample	Delete Sample

<https://www.diamond.ac.uk/Instruments/Mx/Common/Common-Manual/Preparing-for-Beamtime/Adding-Samples--UAS.html>

# Proposal: Submit Samples

- The sample holder and sample type can include multiple options.
  - Use CTRL key to select multiple different preparations of the sample.
- If there are differences in the source organism, or hazard classes between each sample preparation, these should be submitted as separate samples.

Furthermore the biological risk details for each sample should be specified:

- [Hazard group](#) (1,2 or 3)
- Specific Hazards such as carcinogenicity
- Containment Level (1,2,3)
- Additional safety measures to be in place

Define sample: UAS

Sample Holder, Container or Substrate\*

frozen loop  
crystal tray  
fluidigm or free interface diffusion  
microscope slide  
capillary

Hold down CTRL key to select more than one item.

**BIOLOGICAL RISK**

**HAZARD**

Hazard Group\*  
Hazard Group 1

Specific hazard(s)  
 Prion or part prion  
 Virulence factor/toxin  
 Carcinogenic  
 Hazardous ligand  
 Mutagenic  
 Viable Organism  
 Teratogenic

**SAFETY CONTROL MEASURES**

What containment level is required for work done at Diamond?\*

Containment Level 1

Safety control measures that must be in place

- Diamond's Biological Safety Handbook shall be followed
- Micro-biological Safety Cabinet shall be used for sample preparation
- Process is designed and operated to minimise emission, release and spread of agent/hazardous substance

Safety control measures you will have in place

Hands washed  
 Plastic Tray  
 Disinfectant available  
 Biohazard signs in place  
 Two persons in attendance  
 Count in & out  
 Safety glasses  
 Disposable gloves  
 Lab coats

Detail any other safety control measures or additional information

None

<https://www.diamond.ac.uk/Instruments/Mx/Common/Common-Manual/Preparing-for-Beamtime/Adding-Samples--UAS.html>

# Proposal: Submit Methods

Principal Investigator

Alternate Contact

Co Investigator  
*Edit Only*

**For Cryocooled remote experiments:**

## Sample Method Statement

Transfer Cryocooled samples from cryogenic Dewars into robot Dewars in beamline and use the robot to mount samples.

## Instrument Method Statement

Collect MX data using beamline control software.

- ✓ Science Overview
- ✓ Investigators
- ✓ Instruments
- ✓ Sessions
- ✓ Funding
- ✓ ERA
- ✓ Samples
- ✓ Equipment
- ✓ Experimental Methods**
- ✓ ERA Summary
- ✓ Experiment Report
- ✓ Awards Overview

Name\*  
Cryocooled Remote samples

**SAMPLE PREPARATION**

Sample Method Statement\*  
Transfer Cryocooled samples from cryogenic Dewars into robot Dewars in beamline and use the robot to mount samples. Overall method risk rating\*  
 Low  Medium  High

Please give a brief outline of how you will carry out any sample preparation during your time at Diamond, including the equipment and substances you intend to use and the conditions you will be subjecting these substances to. Please specify the control measures which must be in place to mitigate any harmful releases or dangerous conditions.

Diamond Health & Safety Comments  
None

**INSTRUMENT EXPERIMENT AND ENVIRONMENT**

Instrument Method Statement\*  
Collect MX data using beamline control software. Overall method risk rating\*  
 Low  Medium  High

Please give a brief outline of how you will carry out this experiment including the equipment and substance(s) which you intend on using and what conditions you will be subjecting these substance(s) too. Please specify the control measure(s) which will need to be taken to mitigate any harmful releases or conditions.

Diamond Health & Safety Comments  
None

<https://www.diamond.ac.uk/Instruments/Mx/Common/Common-Manual/Preparing-for-Beamtime/Adding-Samples--UAS.html>

# Visit: Remote Session Investigators

Principal Investigator

Alternate Contact

- Remote sessions require investigators to be defined after the session is booked
- Navigate to the session in the proposal
  - AU12345-1
- Add investigators

**Submit Investigators**

Diamond needs to know who will be involved with your session and what their role will be.

- If you would like Diamond to book accommodation for you, please select the nights you require.
- If investigators are anticipated to be involved in night shift work, please select the 'Night Shifts?' box for those investigators (max 4).
- It may be possible for Diamond to pay your expenses while you are here. See **Subsistence** for more information. Normally, a maximum of three investigators are eligible for subsistence. Four may be covered for a complex experiment or for safety reasons.
- Please consider requesting accommodation for the night your experiment concludes, if you believe your working hours will make it unsafe to drive home.
- All investigators are expected to have confirmed their details are correct within the past year and those attending must pass the Diamond safety test before you can submit investigators. Those investigators that cannot be submitted will be indicated in the table. Click the "Email Invalid Investigators" button to invite people to take the test and/or confirm their details.

**ALL PARTICIPATING TEAM MEMBERS BOTH ON-SITE AND REMOTE - PLUS OTHERS REQUIRING DATA ACCESS ONLY**

Email Invalid Investigators **Add Investigator**

There must be at least one investigator

Name	Team Role	Remote	Subsistence Request	Arrival	Transport	Night Shifts?	Access Card Pickup	All Nights	21 Feb
Taxi requests None									
Special notes/requests (This information is visible to all members of the team and Diamond staff) None									

Please use for additional nights of accommodation, late check-out, flight details, team leader changes

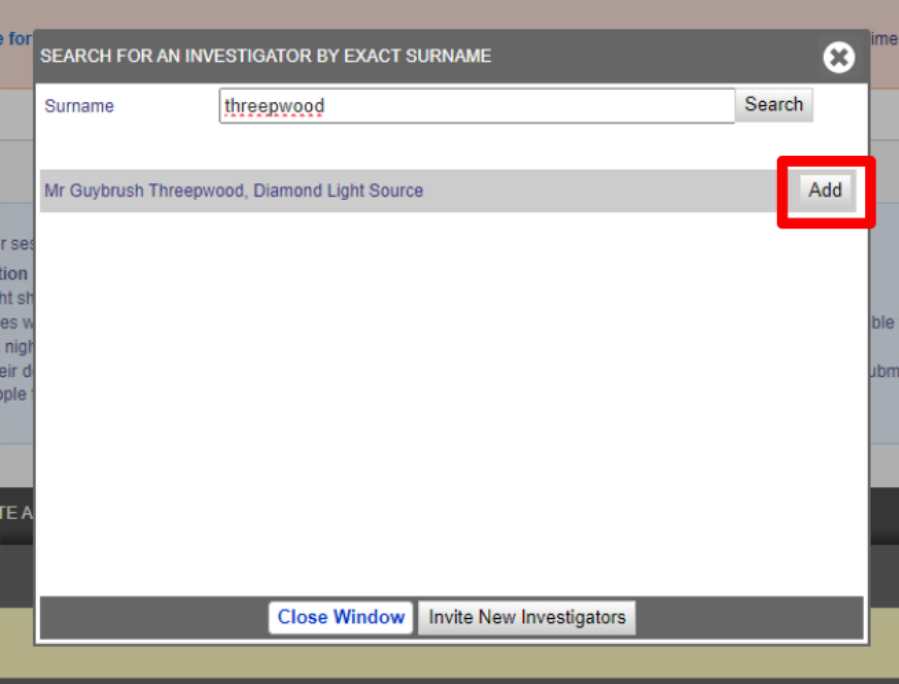
**Submit Investigators**

# Visit: Remote Session Investigators

Principal  
Investigator

Alternate  
Contact

- A pop up box allows you to search investigator by surname



A screenshot of a web application interface for searching investigators. The window title is "SEARCH FOR AN INVESTIGATOR BY EXACT SURNAME". It features a search input field with the text "threeewood" and a "Search" button. Below the input field, a search result is displayed: "Mr Guybrush Threeewood, Diamond Light Source". An "Add" button is highlighted with a red box next to this result. At the bottom of the window, there are two buttons: "Close Window" and "Invite New Investigators".

# Visit: Remote Session Investigators

Principal Investigator

Alternate Contact

- For onsite visits there are extra fields to configure
- APS sessions will be remote only
- Add an appropriate phone number with country code
- Each user has roles
  - Leader
  - Member
  - Data Access Only
    - Can be added after session finished

ALL PARTICIPATING TEAM MEMBERS BOTH ON-SITE AND REMOTE - PLUS OTHERS REQUIRING DATA ACCESS ONLY

Email Invalid Investigators Add Investigator

There must be a Leader

Name	Team Role	Remote	Subsistence Request	Arrival	Transport	Night Shifts?	Access Card Pickup	All Nights	21 Feb	
Mr Guybrush Threepwood, Diamond Light Source	Member	<input type="checkbox"/>	Please select	10:00 Wed 22 Feb	Please select	<input type="checkbox"/>			<input type="checkbox"/>	Remove from Session

Text requests

ALL PARTICIPATING TEAM MEMBERS BOTH ON-SITE AND REMOTE - PLUS OTHERS REQUIRING DATA ACCESS ONLY

Email Invalid Investigators Add Investigator

Name	Team Role	Remote	Subsistence Request	Arrival	Transport	Night Shifts?	Access Card Pickup	All Nights	21 Feb	
Mr Guybrush Threepwood, Diamond Light Source	Leader	<input checked="" type="checkbox"/>								Remove from Session

Remote User Contact Details for Experimental Session\*

+1-202-555-0111

Provide phone number(s) on which to call all remote participants at the time of the experimental session

ALL PARTICIPATING TEAM MEMBERS BOTH ON-SITE AND REMOTE - PLUS OTHERS REQUIRING DATA ACCESS ONLY

Email Invalid Investigators Add Investigator

Name	Team Role	Remote	Subsistence Request	Arrival	Transport	Night Shifts?	Access Card Pickup	All Nights	21 Feb	
Mr Guybrush Threepwood, Diamond Light Source	Leader	<input checked="" type="checkbox"/>								Remove from Session
Dr Elliot Nelson, Diamond Light Source	Member	<input checked="" type="checkbox"/>								Remove from Session
Miss Felicity Bertram, Diamond Light Source	Data Access only	<input type="checkbox"/>								Remove from Session

# Visit: Session Investigators

Principal Investigator

Alternate Contact

- Once All investigators are defined , you must submit investigators

ALL PARTICIPATING TEAM MEMBERS BOTH ON-SITE AND REMOTE - PLUS OTHERS REQUIRING DATA ACCESS ONLY

Email Invalid Investigators Add Investigator

Name	Team Role	Remote	Subsistence Request	Arrival	Transport	Night Shifts?	Access Card Pickup	All Nights	21 Feb	
Mr Guybrush Threepwood, Diamond Light Source	Leader	<input checked="" type="checkbox"/>								Remove from Session
Dr Elliot Nelson, Diamond Light Source	Member	<input checked="" type="checkbox"/>								Remove from Session
Miss Felicity Bertram, Diamond Light Source	Data Access only									Remove from Session

Remote User Contact Details for Experimental Session\*

+1-202-555-0111

Provide phone number(s) on which to call all remote participants at the time of the experimental session

Taxi requests

None

Taxis are only available outside of office hours. Transfers from airports are only authorised if all users are travelling together.

Special notes/requests (This information is visible to all members of the team and Diamond staff) ⓘ

None

Please use for additional nights of accommodation, late check-out, flight details, team leader changes

Submit Investigators



# Visit: Remote Session Samples & Methods

Principal Investigator

Alternate Contact

- After investigators would will need to select which samples are to be collected
- Add from proposal imports the protein(s) of interest for the session
- Check that all proteins are added are validated in the proposal
  - Do not ship samples not yet validated by Diamond Health & Safety

Investigators

ERA

**Samples**

Equipment

Experimental Methods

Lab Access

ERA Summary

Notes

Samples to be used on the instrument and in preparation for the instrument

Create New Sample Add From Proposal Add All From Proposal Remove All From Session

may not be empty

Sample	State
--------	-------

ADD FROM PROPOSAL

Sample Search

Test\_Catalase Add

Test\_Ferritin Add

Test\_Glucosylsomerase Add

Test\_Insulin Add

Test\_Lysozyme Add

Test\_Lysozyme Add

Test\_ProteinaseK Add

Test\_Thaumatococcus Add

Test\_Thaumatococcus Add

Test\_Thermolysin Add

Close Window

Samples to be used on the instrument and in preparation for the instrument

Create New Sample Add From Proposal Add All From Proposal Remove All From Session

Sample	State
Test_Catalase	Validated

Copy Sample Remove Sample

# Visit: Visit Feedback

- After your visit participants & proposal administrators are requested to submit feedback
  - Only once per session
  - The form on UAS should be submitted by the leader of the session
  - Feedback on the beamline goes to the Principal Beamline Scientist who will address issues if needed

- ✓ Investigators
- ✓ ERA
- ✓ Samples
- ✓ Equipment
- ✓ Experimental Methods
- ✓ Lab Access
- ✓ ERA Summary
- Feedback**
- ✓ Notes

Used Hours  
0

Scheduled Hours  
0

Additional Hours reported by user\*  
0

Lost Hours reported by user\*  
0

If you have lost beamtime, you must give details in the boxes below. Please associate your comments with the correct area: instrument problems, source problems or problems with the user's experiment.

Instrument problems  
None

User problems  
None

USER FEEDBACK						
	Excellent	Good	Average	Poor	Very Poor	N/A
Overall success of run*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall satisfaction of Diamond Light Source's services*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall comments on the beamtime	<input type="text"/>					

BEAMTIME AND INSTRUMENT						
	Excellent	Good	Average	Poor	Very Poor	N/A
Support given by instrument scientific personnel*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Out-of-hours support*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Technical support by staff other than instrument personnel*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Readiness of the instrument and related equipment (MX only, Non-MX please select N/A)*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of instrument equipment*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please indicate where there are any problems and any improvements you would like to see on the instrument	<input type="text"/>					

INSTRUMENT OPERATIONS						
	Excellent	Good	Average	Poor	Very Poor	N/A
Source reliability (storage ring)*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
General comments for instrument operations	<input type="text"/>					

DATA ACQUISITION						
	Excellent	Good	Average	Poor	Very Poor	N/A
Quality of instrument control and data acquisition software*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of copying data or sending information back to an offsite establishment*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please give your thoughts on how the instrument software and hardware could be improved. Was there any functionality missing that you wish had been available?	<input type="text"/>					

PERIPHERAL LABORATORIES						
	Excellent	Good	Average	Poor	Very Poor	N/A
How do you rate the readiness and availability of the equipment in the peripheral labs?*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
What other equipment would have improved the way you did your experiment?	<input type="text"/>					

FACILITIES AND PROCESSES						
	Excellent	Good	Average	Poor	Very Poor	N/A
How do you rate the facilities at Diamond and the support provided by the user office?*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please give any additional comments (catering, accommodation, user office processes etc.)	<input type="text"/>					

# Proposal: Checking Time Used

- APS have reviewed your submissions for time at Diamond
- These allocations will be visible in the awards overview tab in UAS
  - Shifts are considered to be 8 hours, time will be allotted for sample loading and other beamline preparation, so there may be small disparities between usage and allotted time
- Current usage can be seen by hovering over the pushpin icon underneath the proposal title
  - Unattended collection will be calculated on the actual time taken
- Usage should be spread across the award period

Used Time: 11 days, 6 hours, and 40 minutes; Pending Time: 1 shift  
Instrument(s) MX, VMXi, B21, I23, I24  
Responsible Administrator Mrs Wendy Collier (01235 778571)

[Current Proposal PDF](#) [Related Proposal: Continuation of](#)

Award	Used	Pending
AP31 MX	3 days, 5 hours, and 3 minutes	
AP32 MX	5 days, 19 hours, and 37 minutes	
AP32 I23	1 day, and 15 hours	
AP32 I24	11 hours	1 shift

Awards on this and related proposals					
Proposal	Allocation Period	Total Requested Shifts	Awarded Shifts	Reviewed PDF	Decision
	AP33 (Apr 2023 - Oct 2023)	33	24	<a href="#">Snapshot for AP33 (Apr 2023 - Oct 2023)</a>	Accepted
	AP32 (Sep 2022 - Apr 2023)	38	31	<a href="#">Snapshot for AP32 (Sep 2022 - Apr 2023)</a>	Accepted
	AP31 (Mar 2022 - Sep 2022)	39	31	<a href="#">Snapshot for AP31 (Mar 2022 - Sep 2022)</a>	Accepted
	AP29 (Apr 2021 - Oct 2021)	48	31	<a href="#">Snapshot for AP29 (Apr 2021 - Oct 2021)</a>	Accepted
	AP27 (Apr 2020 - Oct 2020)	35	34	<a href="#">Snapshot for AP27 (Apr 2020 - Oct 2020)</a>	Accepted
	AP26 (Oct 2019 - Apr 2020)	35	23	<a href="#">Snapshot for AP26 (Oct 2019 - Apr 2020)</a>	Accepted
	AP25 (Apr 2019 - Oct 2019)	32	26	<a href="#">Snapshot for AP25 (Apr 2019 - Oct 2019)</a>	Accepted
	AP24 (Oct 2018 - Apr 2019)	51	29	<a href="#">Snapshot for AP24 (Oct 2018 - Apr 2019)</a>	Accepted
	AP23 (Apr 2018 - Oct 2018)	40	31	<a href="#">Snapshot for AP23 (Apr 2018 - Oct 2018)</a>	Accepted