

**PERSON SPECIFICATION**  
**Assessment for recruitment requirements and competencies**

**JOB TITLE:** Building Controls Engineer  
**DIVISION/DEPARTMENT:** DLS Technical Division- Installation & Facilities Management  
**LINE MANAGER:** Senior Building Controls Engineer

		ESSENTIAL(E) DESIRABLE (D)
SKILLS/ABILITIES	<ul style="list-style-type: none"> <li>• Computer literate.</li> <li>• Good problem solving skills.</li> <li>• Ability to work on own initiative.</li> <li>• Work planning and organisational skills.</li> <li>• Good communication skills: verbal/written.</li> <li>• Supervision of other staff</li> <li>• Project planning: - able to organise and prioritise tasks to meet project timescales</li> </ul>	<ul style="list-style-type: none"> <li>• E</li> <li>• E</li> <li>• E</li> <li>• E</li> <li>• E</li> <li>• E</li> <li>• E</li> </ul>
KNOWLEDGE AND EXPERIENCE	<ul style="list-style-type: none"> <li>• Commissioning/Operation of Building Management System (BMS) and stand alone building control systems.</li> <li>• Specifying and placing of BMS and stand alone installation/upgrade contracts.</li> <li>• Experience with HVAC systems.</li> <li>• Experience with MTHW, LTHW, Chilled Water, refrigeration systems</li> <li>• Experience with Compressed Air and Domestic Water systems</li> <li>• Familiarity with using Quality Control Systems, Work Planning and Safe Systems of work.</li> <li>• Experience of HSE legislation.</li> <li>• Proven record of supervising other people.</li> <li>• Experience of CDM legislation.</li> <li>• Substantial work experience</li> </ul>	<ul style="list-style-type: none"> <li>• E</li> <li>• E</li> <li>• E</li> <li>• E</li> <li>• D</li> <li>• D</li> <li>• D</li> <li>• D</li> <li>• D</li> <li>• D</li> </ul>
PROFESSIONAL QUALIFICATION/ TRAINING *Where a job requirement	<ul style="list-style-type: none"> <li>• Minimum of ONC qualification in Building Services Engineering. Applicants with relevant or equivalent on-the job experience will also be considered.</li> <li>• The Applicant should have served a recognised Apprenticeship in an Engineering discipline.</li> </ul>	<ul style="list-style-type: none"> <li>• D</li> <li>• E</li> </ul>
APTITUDES	<ul style="list-style-type: none"> <li>• Effective team worker.</li> <li>• Flexible approach to the working conditions and environment</li> <li>• Self-motivated.</li> <li>• Prepared to learn new skills</li> <li>• Able to get on with people at all levels</li> </ul>	<ul style="list-style-type: none"> <li>• E</li> <li>• E</li> <li>• E</li> <li>• E</li> <li>• E</li> </ul>